



# **The Safeguarding Vulnerable Groups Advisory Panel**

Terms of Reference

*Date Approved by the Board: 2018*

## **1. Purpose**

- 1.1. The panel's responsibilities are to check that British Rowing's procedures continue to reflect the current recommendations of external agencies that specialise in the protection of vulnerable groups and that the procedures are disseminated and applied by British Rowing's members and staff.

## **2. Reporting**

- 2.1. The panel will make an annual report to the Board, through the Lead Safeguarding Officer, on the progress of its activities in implementing and monitoring these procedures and on the incidence and outcome of cases that have arisen during that year.
- 2.2. The panel will advise the Sport Committee on safeguarding matters and a representative will attend its meetings as and when appropriate.

## **3. Membership**

- 3.1. The membership of the panel will include a Board member (Chair of the Panel); Chief Operating Officer or Lead Safeguarding Officer, Welsh Rowing; Lead Safeguarding Officer, Scottish Rowing; a minimum of three members of British Rowing staff as identified by the Chief Executive Officer as having key responsibility for the dissemination and application of safeguarding practices. The panel may from time to time call upon external expert advice in auditing its procedures and improving its policies.

## **4. Functions**

- 4.1. To oversee the implementation of the safeguarding policies;



- 4.2. To monitor these policies in practice;
- 4.3. To support implementation of British Rowing's work towards the Child Protection in Sport Unit Safeguarding Framework.

## **5. Meetings**

- 5.1 The panel will meet at least two times per year.