



Role Description

**Organising Committee Member
Home International Rowing Regatta
England, 2022**

TEAMWORK | OPEN TO ALL | COMMITMENT



Introduction

The Home International Rowing Regatta involves the four 'Home Nations' of England, Scotland, Wales & Ireland and dates back to 1962. The event has a rich history, with many Olympians having raced here for their first international representation, and has created a clear pathway leading to Great Britain and Rowing Ireland national teams for decades.

The 2022 Home International Rowing Regatta will be hosted by England Rowing on Saturday 23 July 2022. A new racing format, announced in 2020, means rowers will have a minimum of two races, with the majority racing three times. Racing takes place over 2,000m for all boat classes, with the 4x and 8+ racing a second time over 500m.

In line with the ethos of the event, England Rowing would like to use their turn of hosting the event as a development opportunity not only for rowers, but for all supporting roles, including coaches, team staff, umpires and organising committee members.

Role Purpose and Appointments

Organising Committee members will support the organisation and delivery of the 2022 Home International Rowing Regatta; four people will be appointed to the Organising Committee. The areas of responsibility for each member of the Organising Committee is not fixed but across the team, the following areas will be covered:

- Event logistics (catering, accommodation, volunteer welfare)
- Volunteers (recruitment, management, equipment)
- Communications (social media, commentary, ceremonies)
- Event management (venue liaison, temporary infrastructure, security, cleaning, parking)
- Race management (schedule, timing, results, umpires)

Areas of responsibility will be allocated by the Match Director reflecting previous experience and interests of each Organising Committee Member.

Responsibilities

- Work with other Organising Committee Members, British Rowing staff members, Team Managers, volunteers and other parties as required to organise and deliver the 2022 Home International Rowing Regatta
- Attend fortnightly Organising Committee meetings and ensure that any tasks are actioned on time
- Assist with preparation of competition documentation
- Ensure safeguarding and welfare issues are reported to the competition's Safeguarding & Welfare Officer
- Attend the competition on Saturday 23 July 2022
- Contribute to the post-competition review



- Follow British Rowing Policies and Procedures and ensure that these are understood and followed by any workforce and/or athletes for whom the post-holder is responsible. Special attention should be given as appropriate to policies on Safeguarding, Anti-Doping (including use of supplements) and Safety.
- Present a positive image of British Rowing, England Rowing and Home International Rowing Events in any public context and supporting publicly the National Lottery and other British Rowing / England Rowing sponsors.

Person Specification

Essential

- Be organised in the approach to a task
- Have excellent communication skills, both verbal and written
- Be confident using technology for virtual meetings and collaborative working
- Have the time and skills to assist the organisation of the competition as required
- Be able to research and report back to the Match Director and Organising Committee on aspects of the event delegated to them
- Be willing and able to work as part of a larger team.

Desirable

- Experience or knowledge of rowing and organising regattas.

Additional Information

Anti-Doping

The post-holder is expected to be fully conversant with the core requirements of the WADA Anti-Doping Code and its requirement on coaches and Team Support personnel to set a good personal example in this field. When directly working with athletes the post-holder has a responsibility to inform them appropriately of the Code's application to them and to influence them in following a 'drug-free' culture.

Hours

The post-holder's hours will be flexible to reflect the needs of the role and you will be expected to attend the Home International Regatta.

Remuneration

The role is voluntary, reasonable expenses will be covered by British Rowing.



British Rowing is a membership organisation with 30,000+ members, funded partly by the exchequer and by the National Lottery via Sport England and UK Sport. The organisation is responsible for the training and selection of individual rowers and crews representing Great Britain, and for the development and participation of rowing and indoor rowing in England. Rowing is one of the most successful British Olympic sports of all time delivering 26 Olympic and Paralympic medals since Sydney 2000. We are committed to ensuring that the sport continues to thrive from the grass roots right up to winning medals at the Olympic Games.

Equal Opportunities

British Rowing is committed to equal opportunities for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.