



**DRAFT MINUTES OF THE 42<sup>nd</sup> ANNUAL GENERAL MEETING OF BRITISH ROWING** held on Thursday 27<sup>th</sup> November 2025

**PRESENT:**

**Regional Chairs and Representatives (Members):** Abi Terry, Stephen Drury, Heidi Hackett, Edward Phillips, William Schofield, Helen McMillan, Peter Brett, Christopher Anton, Jeffrey Hunt, Paul Jackson, Jamie MacDonald, Caitlin Armstrong, Helen Middleton, Leigh Curtis Green, Bob Silver, Anne Hock, Stephen Aitken, Dave Porter, Leigh Curtis Green (Proxy for TU2), Phillip Clements, Jane Connolly, Jane Perry, Gabrielle Moore.

**Board:** Diana Hunter, Tina Kokkinos, Nick Hubble, Clare Briegal, Seb Walker, Karena Vleck, Sarah Davies, Peter Milhofer, Moe Sibhi.

**Also Present:** Jack Dalrymple, Oliver Tunnard, Judith Packer, Dan Smith, Tanith Allwood James Andrews, Ursula Arndt, Julian Popple, Mark Blandford-Baker, Connagh Duffield, Fiona Hammond Stephen Worley, Claire McIntosh, Shelagh Pitt, Rachel Dulai, Brian Chapman ,Leigh Curtis Green, Dan Hetherington, Jo Atkinson, Tom Swallow, Rachel Morris, Alex Wolf, Blyda, Ray Bedder, Luke Dillon, Andy Crawford, Diane Yarrow, James Lee, Mel Caumont, Matt McQuillan, Rachel Hooper, Leia t Sas, Joel Evans, Tom Solesbury, Barbara Wilson, Ben Kent, Justin Wiggins, Stephen Poole , Sarah Inge Parker, Paul Lorenzato, Michael Helm, Will Miller, Brian Humphris, George Hammond, Anthony Andersen, Gill Mee Leticia Muziol, Jon Crooks, Louise Forster, Mike Williams, Peter Billin, Laura Lion, Richard Mortimer, Christina Sequeira, Richard Tinkler , Caroline Scholl, Mike Martin, John O Donohue, Clive Pendry, Sarah Leatham, Georgina Williams, Ted Bates, Adrian Taggart Anna Maynard, Fiona Rennie, John Layng, Harry Salmon, Tim Messent, Alex Bushnell Richard Phelps, A.J.Evans, Hannah Vines, Tim Liversage, James Burton, Harn Jagpal, Rod Murray, Jock Wishart, Alice Jenkinson, Barbara Wilson, Gail Thomas, Nick Steel, John Turnbull, Kate O'Sullivan, Martin Hughes, James Burman, Alan Meegan, Joshua Rhodes-Hook

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**I. CHAIRS STATEMENT**

D. Hunter welcomed everyone to the virtual 42<sup>nd</sup> Annual General Meeting of British Rowing.



D. Hunter thanked the Executive for their presentation which gave a full picture of the year that was documented in the financial accounts, as well as looking forward to the future.

## **ORDINARY BUSINESS**

### **2. APOLOGIES FOR ABSENCE**

There was 1 apology for absence from Claire Sherwin.

There were 2 proxy votes:

- Heidi Hackett – was proxy for Claire Sherwin
- Leigh Curtis Green – was proxy for the TU2

There were 19 voting members present, which under Article 62 confirmed the meeting as being quorate

### **3. TO APPROVE THE MINUTES OF THE 42<sup>ND</sup> ANNUAL GENERAL MEETING HELD ON MONDAY 9<sup>TH</sup> DECEMBER 2024 at 20:00**

The minutes were approved to be an accurate record of the meeting and were approved.

17 yes votes

1 abstain vote

### **4. TO RECEIVE THE ACCOUNTS OF THE COMPANY FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2024 TOGETHER WITH THE REPORTS OF THE DIRECTORS AND AUDITORS**

It was acknowledged that the accounts of the company had been received by the members.

### **5. THAT BUZZACOTT BE APPOINTED AS AUDITORS OF THE COMPANY TO HOLD OFFICE UNTIL CONCLUSION OF THE NEXT ANNUAL GENERAL MEETING AT WHICH ACCOUNTS ARE LAID BEFORE THE COMPANY AND TO AUTHORISE THE DIRECTORS TO FIX THEIR REMUNERATION**



Buzzacott was approved to be appointed auditors of the Company and to hold office until the conclusion of the next General Meeting at which the accounts are laid before the Company and to authorise the Directors to fix their remuneration.

19 voted yes

## **6. CHANGE OF THE ARTICLES**

The Board of Directors formally proposes the following amendments to the Articles of Association for approval by the Membership at the upcoming Annual General Meeting.

These proposed changes are designed to enhance governance, clarify roles, and streamline director appointment and renewal processes.

### ***1: Point 15 in the articles: Member Nominated Directors Appointment***

The current language in the articles: Point 15: 'The Nominated Directors shall be appointed pursuant to election by the Members each for up to a four-year term.'

The proposed change in language in the articles: 'The Nominated Directors shall go through an open recruitment process which the members then appoint from a list, for a four-year term.'

Reason for change: Current Member Nominated Directors shall serve out their existing terms of appointment. Upon the conclusion of these terms, their continuation will be subject to the standard Director renewal process applicable to all Directors. This ensures an evaluation of continued fitness for the role, performance assessment, adherence to 'fit and proper' criteria, and confirmation of their desire to continue service.

This article change was agreed with 19 yes votes

### ***2: Point 12 in the articles: The Chair of the Sport Committee***



The current language in the articles: Point 12: 'The Chair of the Sport Committee shall be appointed pursuant to election by the Members for up to a four-year term'

The proposed change in language in the articles: 'The Chair of the Rowing Committee shall be appointed through an open recruitment process which the members then appoint from a list, for a four year term'

Reason for change: The Sport Committee will be dissolved and replaced by the Rowing Committee. Consequently, the Rowing Committee Chair will now serve as a Board Member. This will be an open recruitment process to ensure an evaluation of continued fitness for the role, performance assessment, adherence to 'fit and proper' criteria, and confirmation of desire to continue service.

This article change was agreed with 19 yes votes

### ***3: Article 1 in the articles: Sport Committee***

The current language in the articles Article 1: Sport Committee: A Committee established by the Board to co-ordinate and advise as to policies, activities and initiatives relating to Rowing.

The proposed change in language in the articles: Rowing Committee: A committee established by the Board to ensure the expertise of the rowing community contributes effectively to the strategy and governance of British Rowing

Reason for Change: To establish the new Rowing Committee, the Sport Committee must be retired. Request to vote: The Board request the members to accept these changes.

This article change was agreed with 19 yes votes

### ***4: Article 60b in the articles: Chair of Sport Committee***

The current language in the articles: 60b: the Chair of the Sport Committee



The proposed change in language in the articles

The Chair of the Rowing Committee Reason for Change: With the retirement of the Sport Committee this article needs to reflect that

This article change was agreed with 19 yes votes

***5: Point 8d in the articles: The Board shall consist of***

The current language in the articles: 'Chair of the Sport Committee'

The proposed change in language in the articles: 'Chair of the Rowing Committee.'

Reason for change: The Sport Committee will be dissolved and replaced by the Rowing Committee. Consequently, the Rowing Committee Chair will now serve as a Board Member, taking over the previous arrangement for the Sport Committee Chair.

This article change was agreed with 19 yes votes

**7. ANY OTHER BUSINESS**

D. Hunter answered questions for the 15 minutes left of the Annual General Meeting.

*Conflicts of Interest (COI) & Procurement*

Hallaby: D. Hunter addressed concerns regarding Hallaby's appointment. L. Dochard previously outlined their IT diagnostic work and fees. M. Davies disclosed his relationship with a founder at the time of appointment; the Board implemented controls which were further tightened during his tenure as interim CEO. With J. Sampson now in post, a new procurement policy requiring a three-way tender (RFP) is in place with no further commitments to Hallaby.

RED Advisory: Appointed by A. Marks for essential UK Sport Governance compliance. D. Hunter confirmed the work is complete and no ongoing conflict of interest exists.



Tima: A conflict of interest was noted regarding a Trustee of the Charitable Foundation. D. Hunter confirmed that no work was being done by Tima and therefore there was no longer any conflict of interest.

Governance: A formal procurement policy is now active to prevent future issues. An organisational chart detailing Directors' roles will be shared with Regional Reps and Chairs.

#### *Financial Management & Strategy*

Cost Control: In response to E. Philips regarding rising costs, D. Hunter emphasized a shift toward prudence and "getting the basics right." The focus is on driving efficiency and avoiding "over-promising" following a period of significant organizational change.

Investment Risk: C. Anton questioned the risk profile of closing financial gaps. D. Hunter confirmed the Board will maintain a conservative interest policy and avoid high-risk investments.

#### *Community Engagement & Recognition*

Board Visibility: Responding to R. Murray, D. Hunter noted that a Board Calendar is being developed with Regional Reps to increase Board presence at competitions and within the community.

Valediction: D. Hunter formally thanked Nick Hubble for his significant contributions and hard work over the years.