



Role Description

Assistant Match Director (Volunteer Role)

**Home International Rowing Beach Sprints
England, 2024**

TEAMWORK | OPEN TO ALL | COMMITMENT



Role Title	Assistant Match Director (Volunteer Role), Home International Rowing Beach Sprints, England 2024
Works in partnership with	Events Manager, British Rowing, and Match Director, England Rowing
Directorate	Partnerships and Communications
Location	National

Introduction

The Home International Regatta is an historic annual competition, dating back to 1962, where the four “Home Nations” of England, Scotland, Wales & Ireland compete. The event has a rich history, with many Olympians having raced here for their first international representation, the event has created a clear pathway onto Great Britain and Rowing Ireland national teams for decades. In recent years, Home International Rowing has expanded to include the new rowing discipline of Beach Sprints.

The 2024 Home International Rowing Beach Sprints competition will be hosted by England (British Rowing) on Saturday, 28 September 2024 in Dorset.

In line with the ethos of the competitions, British Rowing would like our hosted competitions to be development opportunities not only for rowers, but for all supporting roles, including coaches, team staff, umpires and organising committee.

Role Purpose

This voluntary role of Assistant Match Director will be to primarily assist the Match Director with the organisation and delivery of an international standard beach sprints competition. This role will provide experience in running an international competition and develop the individual’s skills, supported by the Match Director and the British Rowing Events Manager.

To continue the development of the appointed Assistant Match Director, the intention is that they will subsequently be appointed as Match Director for the 2026 Home International Rowing Regatta (Classic Rowing) hosted by England, subject to approval of British Rowing’s Event



Manager, England Pathway Manager and the England Representative to the Home International Regatta General Management Committee.

Responsibilities (shared with the Match Director)

- Work with relevant Home International Regatta General Management Committee, British Rowing Staff and volunteers to organise to deliver the 2024 Home International Rowing Beach Sprints competition
- Be accountable for the organisation and delivery of the event, ensuring that all items are actioned and arrangements progress on time
- Lead and support the committee, volunteers and staff members before, during and after the event
- Prepare all necessary competition documentation
- Work with the key stakeholders to ensure the event rules and bye-laws are abided by
- Ensure welfare issues are reported to the Event Welfare Officer
- Contribute to a full post-event review of the event, making recommendations to the HIR General Management Committee for the development of the event
- Follow British Rowing Policies and Procedures and ensure that these are understood and followed by any workforce and/or athletes for whom the post-holder is responsible. Special attention should be given as appropriate to policies on Child Protection, Anti-Doping (including use of supplements) and Water Safety.
- Present a positive image of British Rowing, England Rowing and Home International Events in any public context and supporting publicly the National Lottery and other British Rowing / England Rowing sponsors.

Person Specification

Essential

- An understanding and experience of sport event management
- Has effective listening and communication skills, both written and oral
- Has an understanding of the requirements of a 'performance environment' for developing athletes
- Has an understanding and appreciation of the need to respect confidentiality
- Current or willing to attend Safeguarding and Protecting Children training.



Desirable

- Experience or knowledge of rowing and organising regattas
- Evidence of developing an organising committee or team
- Demonstrable experience in conflict resolution
- An understanding and experience of budget management.

Additional Information

Anti-Doping

The post-holder is expected to be fully conversant with the core requirements of the WADA Anti-Doping Code and its requirement on coaches and Team Support personnel to set a good personal example in this field. When directly working with athletes the post-holder has a responsibility to inform them appropriately of the Code's application to them and to influence them in following a 'drug-free' culture.

Hours

The post-holder's hours will be flexible to reflect the needs of the role. National travel will be required, and you are required to attend the Home International Rowing Beach Sprints competition on Saturday, 28 September as well as the set-up day on Friday, 27 September 2024.

Remuneration

The role is voluntary; reasonable expenses will be covered by British Rowing.

British Rowing is a membership organisation with 30,000+ members, funded partly by the exchequer and by the National Lottery via Sport England and UK Sport. The organisation is responsible for the training and selection of individual rowers and crews representing Great Britain, and for the development and participation of rowing and indoor rowing in England. Rowing is one of the most successful British Olympic sports of all time delivering 26 Olympic and Paralympic medals since Sydney 2000. We are committed to ensuring that the sport continues to thrive from the grass roots right up to winning medals at the Olympic Games.

Equal Opportunities

British Rowing is committed to equal opportunities for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.