



ASSISTANT SENIOR COACH Person Specification

Accountable to: Head Coach (who reports to Headmaster)

The Assistant Senior Coach will perform a supporting role in the successful and effective running and development of Sir William Perkins's School Boat Club. They will work under the Head Coach (HC) when coaching the Senior Squad, and support the Head of Junior Rowing & Administration (HJRA) when working with the younger rowers in the club. There will be opportunities to develop the post-holder's coaching by leading crews to both local and major national events, and the chance to be immersed in a developing school boat club with high-aims should be a major motivating factor. The post-holder will be required to work as necessary to complete the job, including a considerable amount of 'out of hours', weekend, and holiday work.

This is not necessarily a comprehensive definition. It may be subject to modification or amendment after consultation with the holder of the post.

- To assist the HC in the day-to-day running of the J16-18 Squad.
- To prepare crews and equipment to be competitive at both local and major national events.
- To support the logistics of running the Boat Club, including record-keeping and administrative and practical duties as determined by the HC, HJRA and Equipment Manager (EM).
- To support the HC in the coaching of Senior Squad crews in training and at events.
- To be able to confidently and professionally run the Senior Squad when the HC is on duties away from school.
- To deliver quality coaching sessions in line with with SWPSBC club strategy, working closely with other coaches to ensure continuity of message.
- To assist the HC, HJRA and EM with the set-up and adjustment of club equipment.
- To closely support the EM in the running and operating of a tidy and efficient building, safe fleet of boats and range of reliable land-training equipment.
- To ensure the continuation and growth of a positive and enthusiastic environment in the whole Boat Club.
- To have a flexible approach to working patterns, which can include irregular weekday hours, work at weekends and sections of school-holiday periods.
- To attend SWPSBC training camps.
- To assist in the transport of equipment to races, fixtures and training camps.
- To coach sessions with younger year-groups where necessary, and support the J15 and J14 Lead Coaches in providing a positive and enthusiastic environment for the rowers.
- To ensure water-safety standards are upheld at all times in line with SWPSBC Risk Assessments.
- Attend parents evenings, open evenings, entrance exam morning, occasional weekend and other functions as appropriate.
- Use ICT where appropriate in administration of day to day activities.
- Be familiar with the Staff and Department handbooks and support all the School's policies.
- Keep accurate records of student's progress and attendance in accordance with departmental and School policies.
- Use data to monitor and track student progress.
- Advise a member of the Pastoral Team (Form Tutor, Head of Year, Pastoral Deputy Head) where there is cause for concern with an individual student.
- Form good staff-student relationships that promote enjoyment of rowing and are in line with the aims, policies and development plans of the School.
- Ensure that relevant aspects of the School's Health & Safety policy are implemented.
- Undertake any reasonable task as directed by the HC, HJRA, Director of Sport or Senior Leadership Team member.
- Strive for personal and professional development through active involvement in the School's appraisal system and performance management procedures.
- Be committed to the safeguarding of children and young people.



ASSISTANT SENIOR COACH Person Specification

Accountable to: Head Coach (who reports to Headmaster)

Qualifications and Experience

- Experience of coaching, or rowing within a performance school or senior programme.
- BR Level 2 Coaching or equivalent.
- B+E Trailer Driving qualification or experience of driving trailers/willingness to assume the necessary skillset.
- First Aid Certificate or willingness to obtain ASAP.
- RYA Powerboat Level 2 (desirable)

Knowledge, skills and abilities

- Ability to inspire and motivate students
- Ability to relate effectively and to earn the confidence of colleagues, students and parents/carers.
- Ability to use strategies that effectively support the School's policies and procedures, e.g. on safeguarding, health & safety, rewards and discipline, monitoring and tracking, etc
- Excellent organisational and time management skills

Personal

- Commitment to the aims, ethos and objectives of the School
- Professional and with integrity
- Passion for Rowing
- Positive and enthusiastic about their specialist field
- Good communicator
- Keen interest in all aspects of School life
- Enjoyment of new challenges and experiences
- Adaptable and Reflective
- Kind and with a good sense of humour