



BRITISH ROWING

Job Description

**Member of British Rowing's
Independent Case Management Group**

TEAMWORK | OPEN TO ALL | COMMITMENT

Job Title	Member of British Rowing's Case Management Group
Reports to	Chair of Case Management Group
Directorate	Legal and Governance
Place of Work	Flexible

Job Purpose

British Rowing's Independent Case Management Group (CMG) is an independent group of individuals with significant safeguarding experience and expertise. The CMG offers advice and guidance relating to the management of safeguarding concerns. The CMG provides independent and informed direction and is empowered by British Rowing to make recommendations for appropriate decisions on safeguarding cases that deal with the welfare of children and adults at risk in rowing.

The CMG comprises of an independent safeguarding expert who acts as Chair of the CMG, along with two other members (this vacancy is for the second member, therefore once this vacancy is filled, the group will comprise of the chair and two members). All members of the group are volunteers with experience and expertise in the management of, and investigation into, safeguarding cases.

Responsibilities

As a member of the CMG, you will be responsible for;

- Contributing to high-quality investigations into safeguarding concerns relating to children and/or adults at risk in Rowing
- Interviewing witnesses to incidents and allegations, including those subject to allegations
- Liaising appropriately and effectively with the Lead Safeguarding Officer and, as appropriate, other members of the British Rowing Governance and Welfare team, regarding information and updates on safeguarding cases
- Supporting the implementation of decisions taken by the Case Management Group and the British Rowing Governance and Welfare team
- Undertaking other tasks as may be required to ensure the effective running of the CMG

This list is not to be regarded as exclusive or exhaustive, as there may be other reasonable duties and requirements associated with the post, which British Rowing may call upon the post-holder to perform from time to time

Person Specification

As a member of the CMG, you will have;

- Significant experience of completing safeguarding investigations or assessments relating to children and adults at risk within a statutory or sports environment
- To review and confirm any urgent actions taken, or soon to be taken, by the Lead Safeguarding Officer, where required
- To initially assess and agree on an immediate response to safeguarding concerns as part of the CMG
- To consider the need for temporary/interim suspension sanctions
- Experience and knowledge of statutory safeguarding frameworks and legislation, including the management of allegations against those working with children or adults at risk
- A clear understanding of how to formulate high-quality safeguarding investigations into poor practice, abuse and any other safeguarding concern within a rowing environment relating to children and/or adults at risk
- To support effective review of the progress of safeguarding cases
- To identify and communicate learning from cases to stakeholders
- Be available to attend meetings, both virtual and in-person, to contribute to the work of the CMG and any actions or recommendations they make

Additional Information

Flexibility is required to ensure core objectives are achieved. National travel may be required. Expenses will be covered.

Equal Opportunities

British Rowing is committed to equal opportunities for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.