



England Rowing

**Team Manager, England Team
(Home International Regatta)**

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Role Title	Team Manager, England Team (Home International Regatta)
Reports to	Head of Performance Talent, British Rowing
Location	National

Introduction

The Home International Regatta is an historic annual competition dating back to 1962 seeing the four “Home Nations” of England, Scotland, Wales & Ireland compete. The event has a rich history, with many Olympians having raced here for their first international representation, the event has created a clear pathway onto Great Britain and Rowing Ireland national teams for decades.

In the voluntary role of Team Manager, you will lead the management, selection event and training camp of the England Team to compete at the Home International Regatta.

Criteria for Success

The success of the role will be determined based upon the following:

- The selection of a full England Team for the Home International Regatta
- Created a positive experience for the majority of coaches and rowers on the team

Responsibilities

- Liaise with British Rowing’s Head of Performance Talent and agree a strategy for England’s Home International Regatta campaign.
- Manage the team finances and work with the British Rowing Finance Team and Head of Performance Talent to ensure the team meets budget requirements.
- Able to communicate effectively, inspire and enable.
- Line manage the England Team workforce.
- Oversee the planning, promotion and safe delivery of the England Team trials including:
 - Venue
 - Safety Requirements and Risk Assessment
 - Trailer Parking
 - Selection Criteria
 - Timing and Results
- Oversee the selection and delivery of a team for the Home International Regatta.



- Coordinate and liaise with the GBRT Lead Coach (Juniors), Para Development coaches and High-Performance clubs to encourage participation at the England trial.
- Oversee the planning and delivery of the England Team training day including:
 - Communication with Coaches, Parents and Athletes.
 - Safety Requirements and Risk Assessments.
 - Liaising with England Team Lead Coaches to implement a training programme and speed testing for the event.
- Act as the single point of contact for the England Team at the Home International Regatta.
- Ensure team discipline, morale and standards are of a high standard.
- Coordinate, arrange and manage all team requirements including but not limited to:
 - Accommodation & meal arrangements
 - Transport for team members and equipment, including any transfers where required.
 - Kit and additional equipment, ensuring that all team members are wearing appropriately branded Team Kit for all racing, media interviews and photography.
 - Communication with England Team Workforce, Athletes, Coaches and Parents, pre-during and post competition.
 - Ensuring all team members have read and agree to abide by [British Rowing's Rules of Racing, Code of Conduct and all other relevant Policies and Guidance](#).
 - Keep and maintain records for all team members including, contact details (including next of kin and Parent/Guardian consent for juniors), their dietary requirements and/or health conditions.
- Follow British Rowing Policies and Procedures and ensure that these are understood and followed by any workforce and/or athletes for whom the post-holder is responsible. Special attention should be given as appropriate to policies on Child Protection, Anti-Doping (including use of supplements) and Water Safety.
- Present a positive image of British Rowing, England Rowing and Home International Events in any public context and supporting publicly the National Lottery and other British Rowing / England Rowing sponsors. The post-holder should wear England Rowing clothing as appropriate.

This list is not to be regarded as exclusive or exhaustive, as there may be other reasonable duties and requirements associated with the post, which British Rowing may call upon the post-holder to perform from time to time.

Person Specification

Essential



- Able to communicate effectively, inspire and enable.
- Management or coaching experience, ideally in a performance environment
- Desire to continually develop skills and knowledge where relevant to the role.
- Proficient with Microsoft (e.g. Excel, Word etc) and Google systems (e.g. Gmail, Drive, Sheets)
- Current or willing to attend First Aid training.
- Current or willing to attend Safeguarding and Protecting Children training.
- Completed or willing to complete British Rowing Online Risk Assessment training.
- Current or will be expected to complete a DBS documentation as obtained through British Rowing.

Desirable

- Management or coaching experience in rowing, ideally in a performance environment
- Knowledge and/or experience of British Rowing's Performance Pathway.

Additional Information

Anti-Doping	The post-holder is expected to be fully conversant with the core requirements of the WADA Anti-Doping Code and its requirement on coaches and Team Support personnel to set a good personal example in this field. When directly working with athletes the post-holder has a responsibility to inform them appropriately of the Code's application to them and to influence them in following a 'drug-free' culture.
Scope	The post-holder is jointly responsible for maximising all coaches and athletes' potential. Successful impact will produce motivated athletes, a strong England Talent Pathway pipeline and secure funding for British Rowing programmes.
Hours	The post-holder's hours will be flexible to reflect the needs of the role and, while maintaining an appropriate work/life balance, will include time in evenings, at weekends and over public holidays. The role requires planning in advance and can be completed in the post holders own time however the dates for the event, training day and trial are set
Remuneration	The role is voluntary, reasonable expenses will be covered by British Rowing.



British Rowing is a membership organisation with 30,000+ members, funded partly by the exchequer and by the National Lottery via Sport England and UK Sport. The organisation is responsible for the training and selection of individual rowers and crews representing Great Britain, and for the development and participation of rowing and indoor rowing in England. Rowing is one of the most successful British Olympic sports of all time delivering 26 Olympic and Paralympic medals since Sydney 2000. We are committed to ensuring that the sport continues to thrive from the grass roots right up to winning medals at the Olympic Games.