



BRITISHROWING

Job Description

Learning, Education and
Development Manager

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Job Title	Learning, Education and Development Manager
Reports to	Head of Learning, Education and Development
Directorate	Rowing Community and Strategy
Place of Work	Option to be Hammersmith office or homebased

Overview

British Rowing is the national governing body for the sport of rowing in England and is responsible for the training and selection of athletes for the GB Rowing Team. Our mission is to lead, enable and inspire excellence in rowing at all levels. Our vision, through rowing, is to promote the positive impact of sport by providing an enjoyable experience for all participants while upholding our position as a leading nation.

Job Purpose

To manage the implementation of British Rowing's new Learning, Education and Development Strategy which has been developed with the support of UK Coaching; oversee the updating, relaunch and delivery of the HRRCT Coaching Programme; provide support to the Go Row Indoor Programme; and play a key role in creation of new learning, education and development content.

Responsibilities

Key programme responsibilities will include:

- Day to day management of the British Rowing Learning, Education and Development Strategy implementation process.
- Overseeing the updating, relaunch and delivery of the HRRCT Coaching Programme - this initiative was established in 2002 and is supported by the Henley Rowing Regatta Charitable Trust and Sport England.
- Providing learning, education and development related support to the Go Row Indoor Programme.
- Learning, education and development content development including updating existing and developing new qualifications, courses, workshops and other learning opportunities as part of a collaborative and blended learning approach.

In delivering these programmes/ strategies, you will be required to:

- Adopt a person-centred approach in the development of programmes for coaches, Officials, volunteers, and rowers.
- Provide learning opportunities that consider the needs of tutors, assessors mentors and coach developers who access our support.
- Create an all-round learning experience with the intention of being appealing and accessible to our rowing community.
- Act as the liaison officer and create strong relationships with the National Coaching Committee, clubs, schools, universities and rowing communities to ensure effective delivery of the LEAD programme.

- Work with the Head of Insight and Strategy towards monitoring the effectiveness of learning, education and development activities in delivering British Rowing's strategic objectives.
- Adopt an innovative and problem-solving approach to support delivery to the highest standard.
- To work with staff across all directorates to ensure that objectives are being delivered in line with British Rowing's strategic objectives.
- To ensure that agreed administrative processes are effectively employed in delivering the learning, education and development programme.

This list is not to be regarded as exclusive or exhaustive, as there may be other reasonable duties and requirements associated with the post, which British Rowing may call upon the post-holder to perform from time to time

Person Specification

Your background might vary from teaching, learning and assessment design through to coach development. Sports and/or rowing industry experience is highly desirable but not essential. Importantly you will have a strong aptitude for learning, education and development and the ability to juggle numerous priorities and projects, working with multiple teams.

Essential

- Relevant qualifications and experience coaching and/or teaching
- A sound understanding of coaching processes
- Management or mentoring experience
- Ability to communicate with stakeholders at all levels
- Ability to submit monitoring reports to a deadline as required
- Excellent communication and influencing skills
- An understanding of leadership, coaching and volunteering roles
- Strong project management experience
- A strong team player with good inter-personal skill
- Self-motivated, forward thinking, proactive and curious.

Desirable

- Interest in and knowledge of rowing
- Experience of working for or with a sport governing body/league/brand or similar.

Additional Information

Standard working hours are 9:00 to 17:00 although flexibility is required in order to ensure core objectives are achieved. National travel may be required.

Equal Opportunities

British Rowing is committed to equal opportunities for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.