

## Report form for recording concerns and referrals

Please complete as much information as you can. If the incident relates to one child please fill in as below. If it refers to more than one child please give as much information as you can about each child.

Name of person(s) against whom allegations have been made: \_\_\_\_\_

Age, or approximate age, if known: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Club: \_\_\_\_\_ Position in club: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age/date of birth: \_\_\_\_\_

Gender: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Parent or carer name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Child's relationship with club: \_\_\_\_\_

### Your details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Club: \_\_\_\_\_

Position in club: \_\_\_\_\_

Are you reporting your own concerns?    Yes     No

If not, please give details of person who has raised concerns:

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Brief details of concern or incident:

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Have you spoken to the person against whom any allegations have been made?    Yes     No

If so what has been said?

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Have you spoken to the child?    Yes     No

If so, please detail what has been said:

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Have you spoken to the parents?    Yes     No

If so, please detail what has been said:

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Please detail any action taken to date

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Have the statutory agencies been informed?    Yes     No

If so, please give contact details for appropriate person: \_\_\_\_\_

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_