

# I.5 Auditing

## Objective:

**All clubs submit a Rowing Safety Audit to fulfil their duty of care.**

British Rowing's Rowing Safety Audits are designed to cover safety relating to club, event and training camps. A club's annual Rowing Safety Audit should:

- Be an accurate statement of the club's present position and practices.
- Highlight points of good practice and progress.
- Include areas that are being considered to improve safe practice at the club.

Remember that a club cannot pass or fail a Rowing Safety Audit; the information is used by the Regional Rowing Safety Adviser and the Club Rowing Safety Adviser to review safety plans and ensure the sharing of ideas and good practice.

## Responsibilities

### Rowing Safety Committee

- Reviews the clubs' annual Rowing Safety Audits and makes recommendations on non-compliance.
- Discusses issues arising from the clubs' Rowing Safety Audits and makes recommendations.
- Communicates trends and issues from the audit to the Regional Rowing Safety Adviser and Regional Rowing Council.

### Regional Rowing Council

- Reviews its clubs' annual Rowing Safety Audits and makes recommendations on non-compliance.
- Provides feedback on its clubs' Rowing Safety Audits such as trends and issues.

### Regional Rowing Safety Adviser

- Reviews the clubs' Rowing Safety Audits and provides feedback where required.
- Promptly submits a summary Regional Rowing Safety Audit to British Rowing's Honorary Rowing Safety Adviser.
- Advises the Regional Rowing Council of a club's non-compliance within the required time limit.

### Club Rowing Safety Adviser

- Conducts an annual Rowing Safety Audit of the club's activities and submits a report and recommendations to the Club Committee.
- Communicates trends and issues through the Regional Rowing Safety Adviser, Regional Rowing Council, Participation Team Leaders and website.

### Club

- Ensures that an accurate annual Rowing Safety Audit is completed and delivered on time to the Regional Rowing Safety Adviser.
- Reviews the findings of the club's Rowing Safety Audit at Committee level and implements its recommendations.
- Conducts a Rowing Safety Audit for events being organised using British Rowing's Competition Safety Checklist.
- Identifies and acts on any recommendations or non-compliance issues in the Rowing Safety Audit.
- Publishes the Rowing Safety Audit to engage all club members in safety issues.

## Further information

RowSafe Gap Analysis Check Sheet  
Competition Safety Checklist