



BRITISH ROWING SAFEGUARDING & PROTECTING CHILDREN POLICY AND GUIDANCE DOCUMENTS

Please note that the British Rowing Safeguarding & Protecting Children Policy document is currently being reprinted to reflect the new British Rowing branding, the policy changes that were approved at the British Rowing Council meeting in February 2010 and updated legislative changes, specifically those related to the Safeguarding Vulnerable Groups Act 2006.

We have also taken the opportunity to re-number and re-organise the growing number of guidance documents (previously called SPCGs) listed at the back of the policy document and available to download from the British Rowing website. It is intended that the grouping of these documents will make it easier to find all the related guidance for a particular issue or question.

The guidance documents will now carry the prefix **WG** (Welfare Guidance) and a matrix to help convert SPCG to WG is printed with this note and available online. All the guidance documents have been re-designed to carry the British Rowing branding and new numbering system and will be available online at www.britishrowing.org/welfare from 19th August 2010.

Each club secretary and all Club Welfare Officers for whom we have an up-to-date contact address will receive a hard copy of the new policy document in the post in the next two weeks. Please replace any copies of the previous policy document you may have with the updated version.

Many thanks

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British Rowing
Child Protection Officer

August 2010

SPCG No. and Title (condensed)		New WG Reference
SPCG 1	Duty of care	3.1
SPCG 2	How much and how often	3.2
SPCG 3	Planning residential trips	4.1
SPCG 3a	Parental consent forms	4.2
SPCG 3b	Coach volunteer info sheets	4.3



SPCG 4	Model Anti-Bullying Policy	1.1
SPCG 5	Report from recording concerns	1.2
SPCG 6	Whistleblowing	1.3
SPCG 7	British Rowing Code of Conduct	1.4
SPCG 8a	Q and A Advisory Sheet	1.5
SPCG 8b	The adoption of codes of conduct	1.6
SPCG 9	Safeguarding Juniors at events	3.3
SPCG 10	Safeguarding and photography	5.1
SPCG 11	Guidelines for rowing competitions	3.4
SPCG 12	Contacts: Local and national	3.5
SPCG 13	Club audit	3.6
SPCG 14	Recruitment of ex-offenders	2.1
SPCG 15	CRB checks	2.2
SPCG 16	Completing your CRB disclosure	2.3
SPCG 17	Template volunteer reference form	2.4
SPCG 18a	New volunteer/employee details	2.5
SPCG 18b	Declaration of criminal record	2.6
SPCG 19	Complaints and disciplinary procedures	1.7
SPCG 20	Advice for those receiving a concern	1.8
SPCG 21	Advice for those reporting a concern	1.9
SPCG 22	Advice for those against whom a complaint is made	1.10
SPCG 23	Portability of CRB Disclosures	2.7
SPCG 24	Secure storage and use of information	2.8
SPCG 25	CPSU Information Sharing Protocol	5.2
SPCG 25b	Seven Golden Rules of Information Sharing	5.3
SPCG 26a	Flowchart for referral inside rowing	1.11
SPCG 26b	Flowchart for referral outside rowing	1.12
SPCG 27	Physical contact and young people in rowing	3.7
SPCG 28	Advice and support for junior rowers	1.13
SPCG 29	Managing challenging behaviour	3.8
SPCG 30	Protecting young people with disabilities	3.9
SPCG 31	Using social networking	5.4
SPCG 32	Text and email messaging	5.5
SPCG 33	Safeguarding Vulnerable Groups Act	2.9